

Canvas and Home Access Center (HAC) 101



CANVAS 101: Beginners

- *How do I navigate a Canvas course?*
 - **By the end of the these videos you will:**
 - Explore how to move through your course
 - Adjust your notification settings
 - Work on your personal settings
 - Explore the Canvas help guides
- **In order to view the videos and instructions, you must be logged into you Katy ISD student account and for best access use Google Chrome as your web-browser.**

How to use Canvas Dashboard



CANVAS

Click [here](#) for the video.

How to use Modules



‘Modules’ are where all instructions, lessons, assignments, quizzes, tests, etc. can be found.

A screenshot of a Canvas LMS interface showing a module titled "Introduction to the Scientific Method". The module is marked as "Complete All Items" with a green checkmark. The module contains several items, each with a green checkmark indicating completion. The items are: "Topics this module include: Getting to know you, what does biology mean to you?, what is the scientific method?", "What are Biomes?" (with a "Mark done" link), "Label your Microscope" (with a "Mastery Paths" link and a "Multiple" button), "Biomes" (with a "Contribute" link), "Lab Notebook - Ecology Virtual Lab" (with a "17.5 pts - 10 pts" badge), "Biomes" (with a "Mastery Paths" link), "Scientific Method Essay" (with a "25 pts | Score at least 15" badge), and "Scientific Method" (with a "10 pts - 7 pts" badge). Each item has a three-dot menu icon to its right.

How to message teachers in Canvas

You can email your teachers using your 'Inbox'. [Click here](#) for step-by-step instructions.

The screenshot displays the Canvas user interface. On the left is a dark blue sidebar with navigation icons and labels: Account, Dashboard, Courses, Calendar, and Inbox. The 'Inbox' icon is highlighted with an orange arrow. The main content area is divided into two columns. The left column shows a list of messages with the following details:

- Message 1: From **Emily Boone, Doug Roberts...**, dated **Dec 18, 2015**. Subject: **Assignment #1**. Content: "Thanks for the reminder. I'm sorry I forgot to reply to this but I turned it in yesterday. Let".
- Message 2: From **Doug Roberts, Emily Boone**, dated **Dec 4, 2015**. Subject: **No submission for Test OQQAT**. Content: "Please submit. Thanks!".
- Message 3: From **Doug Roberts, Emily Boone**, dated **Oct 1, 2015**. Subject: **No submission for Introduction**.

The right column shows the details of the selected message (Message 1). It includes the sender's profile picture, name (**Emily Boone, Doug Roberts, Nora Sanderson**), and course (**Biology 101 Fall 2015**). The message content is: "Thanks for the reminder. I'm sorry I forgot to reply to this but I turned it in yesterday. Let me know if I need to resubmit it." The date and time are **December 18, 2015 at 10:25pm**. Below this, the recipient's profile picture, name (**Doug Roberts, Emily Boone, Nora Sanderson**), and course (**Biology 101 Fall 2015**) are shown, along with the date and time: **December 4, 2015 at 8:54am**. At the top of the message view, there are several icons: a checkmark (1), a reply icon (2), a reply-all icon (3), a share icon (4), a trash icon (5), and a settings icon (6). The 'Inbox' label in the top navigation bar is also marked with a '2'.

Home Access Center (HAC)

The Home Access Center provides an online grade book where parents and guardians can view helpful student information to support and guide their children through the educational process. From home or work, at any time of the day or night, parents can access the Web portal to track academic achievement.



Home Access Center (HAC)

Features:

- Provides parents and students with a daily summary page of student information
- Features schedule and attendance, class work, test scores and course requests
- Allows students to view their own records in the system to help keep them informed about their progress



Home Access Center (HAC)

Benefits:

- Engages parents via an Internet parental portal, connecting them with the classroom and providing them with relevant and timely information to support/direct their children
- Helps open a consistent avenue of parent teacher communication
- Creates stronger connections between students, parents, teachers and administrators
- Empowers students to actively take a role in their progress and future

Frequently Asked Questions

- Please see our HAC & Canvas guides for more information.
- Click [here](#) to take you to the HAC login page.

